



Simeone Floors, Inc.
12 New Salem Street
Wakefield, MA 01880
781-245-6152

Employment Application

Applicant Information

Full Name: _____ DOB: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you authorized to work in the U.S.? YES NO
☐ ☐

Have you ever worked for this company? YES NO If yes, when? _____
☐ ☐

Do you have a valid drivers license? YES NO Have you ever been convicted of a felony? YES ☐ NO ☐
☐ ☐

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____
☐ ☐

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____
☐ ☐

Other: _____ Address: _____
From: _____ To: _____ Did you graduate? YES NO Degree: _____
☐ ☐

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO
☐ ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO
☐ ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO
☐ ☐

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Shift Availability

Please indicate which shifts you are available to work:

Days (6AM – 230PM, Monday – Friday) YES NO
☐ ☐

Nights at 1.25x your rate (9PM – 530AM, Monday – Thursdays) YES NO
☐ ☐

Weekends at 1.5x your rate anything over 40 hrs. YES NO
☐ ☐

Out of Town (\$40 daily cash stipend, Someone pays for hotel, travel time paid each way after 45 min. from office) YES NO
☐ ☐

Skill Assessment

Please check off the boxes indicating your skill level for each:

Advanced – can perform the task on your own with excellent quality. Could teach a class on the topic.
Sufficient – can perform the basics with acceptable quality but may need oversight or a refresher training.
Beginner – cannot yet perform the task with acceptable quality. Would benefit from training to learn more.
No Experience – have never performed this task before.

Resilient (LVT, VCT, Carpet)

Demo Advanced Sufficient Beginner No Experience
☐ ☐ ☐ ☐

Prep Advanced Sufficient Beginner No Experience
☐ ☐ ☐ ☐

Cuts Advanced Sufficient Beginner No Experience
☐ ☐ ☐ ☐

Glue & lay tile Advanced Sufficient Beginner No Experience
☐ ☐ ☐ ☐

Layout Advanced Sufficient Beginner No Experience
☐ ☐ ☐ ☐

Vinyl Base Advanced Sufficient Beginner No Experience
☐ ☐ ☐ ☐

How many square feet of **VCT (open area)** can you prep, glue & lay in an (8) hour shift? _____

How many square feet of **LVT (open area)** can you prep, glue & lay in an (8) hour shift? _____

How many square feet of **Carpet tile (open area)** can you prep, glue & lay in an (8) hour shift? _____

How many linear feet of **Vinyl base (open area)** can you install in an (8) hour shift? _____

Ceramic / porcelain tile (walls & floors)

<u>Demo</u>	Advanced ☐	Sufficient ☐	Beginner ☐	No Experience ☐
<u>Prep</u>	Advanced ☐	Sufficient ☐	Beginner ☐	No Experience ☐
<u>Cuts</u>	Advanced ☐	Sufficient ☐	Beginner ☐	No Experience ☐
<u>Set tile</u>	Advanced ☐	Sufficient ☐	Beginner ☐	No Experience ☐
<u>Large Format</u>	Advanced ☐	Sufficient ☐	Beginner ☐	No Experience ☐
<u>Gauged porcelain panels</u>	Advanced ☐	Sufficient ☐	Beginner ☐	No Experience ☐
<u>Waterproofing</u>	Advanced ☐	Sufficient ☐	Beginner ☐	No Experience ☐
<u>Layout</u>	Advanced ☐	Sufficient ☐	Beginner ☐	No Experience ☐

How many square feet of **ceramic floor tile (open area)** can you install in an (8) hour shift? _____

How many square feet of **ceramic wall tile (open area)** can you install in an (8) hour shift? _____

Self-level toppings, polished concrete & epoxy

<u>Finished self-level topping</u>	Advanced ☐	Sufficient ☐	Beginner ☐	No Experience ☐
<u>Polished Concrete</u>	Advanced ☐	Sufficient ☐	Beginner ☐	No Experience ☐
<u>Epoxy</u>	Advanced ☐	Sufficient ☐	Beginner ☐	No Experience ☐

Soft Skills

<u>Leading crews in the field</u>	Advanced ☐	Sufficient ☐	Beginner ☐	No Experience ☐
<u>Managing a project to budgeted man hours</u>	Advanced ☐	Sufficient ☐	Beginner ☐	No Experience ☐

<u>Organization</u>	Advanced ☐	Sufficient ☐	Beginner ☐	No Experience ☐
<u>Use of technology</u>	Advanced ☐	Sufficient ☐	Beginner ☐	No Experience ☐

Basic Tool List for Apprentices

Please indicate which tools you do have by checking "yes". Check "no" for tools that you do not have, but will purchase within one month of employment:

<u>Knee pads</u>	Yes ☐	No ☐	<u>Push Broom</u>	Yes ☐	No ☐
<u>Razor Scraper</u>	Yes ☐	No ☐	<u>Tool belt / pouch</u>	Yes ☐	No ☐
<u>Wide Scraper</u>	Yes ☐	No ☐	<u>Hammer</u>	Yes ☐	No ☐
<u>5 in 1 Tool</u>	Yes ☐	No ☐	<u>Rubber Mallet</u>	Yes ☐	No ☐
<u>Utility Knife</u>	Yes ☐	No ☐	<u>Flat Bar</u>	Yes ☐	No ☐
<u>Work Boots</u>	Yes ☐	No ☐	<u>30' Tape Measure</u>	Yes ☐	No ☐
<u>Work Gloves</u>	Yes ☐	No ☐	<u>Rip Stick</u>	Yes ☐	No ☐
<u>Fox Tail Duster</u>	Yes ☐	No ☐			

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____